

I. Presidents-elect Training Seminar Leaders' Guide

- Mailed beginning of August and pdf is available online at:
Leaders' Guide: http://www.rotary.org/RIdocuments/en_pdf/243en.pdf
Slides: http://www.rotary.org/RIdocuments/en_ppt/243en_slides.ppt
- **Session 1: Role and Responsibilities**
 - Two new Club Leadership Plan worksheets pg 31-32. There is a case study if a number of participants are not familiar with the CLP and a more advance activity on how to implement the CLP.
- **Session 2: Working with Your Club and District Leaders,**
 - Interactive activity on how to outline your club committee structure pg. 48.
 - Case study on managing relationships with committee chairs and Assistant Governors pg. 49.
- **Session 3: Club Administration session**
 - Worksheet about financial and risk management best practices pg. 69.
 - Worksheet that outlines the responsibilities of the club trainer position pg.70.
- **Session 7: The Rotary Foundation,**
 - General information about Future Vision (for those clubs not in the pilot)
- **Session 8: Goal Setting.**
 - The Goal setting session (previously session 2) and Annual and Long-range planning session are now combined into one session.
 - This session includes a [Strategic Planning Guide](#). Pg 144

II. Club President's Manual

- Mailed 1 November and will be available for download the end of August.

III. Club Treasurer's Manual

- Mailed in November with the Club Officers' Kit and is now available for download. http://www.rotary.org/RIdocuments/en_pdf/220en.pdf

IV. District Governor-nominee online materials

- **Online manual in a web page format.**
<http://www.rotary.org/en/Members/Training/ForAllRotarians/Pages/Governornomineemanual.aspx>
- **Workbook:**
http://www.rotary.org/RIdocuments/en_pdf/dg_nominee_workbook_en.pdf
- **Leaders' Guide:**
http://www.rotary.org/RIdocuments/en_pdf/dg_nominee_training_leaders_en.pdf
- These materials can be used in a face to face training, or if training isn't offered, the DGN can do the activities individually.